



**BTA1246  
(07/05)**

**COMMONWEALTH OF VIRGINIA  
STATE CORPORATION COMMISSION**

**ARTICLES OF CANCELLATION OF A CERTIFICATE OF REGISTRATION  
AS A FOREIGN BUSINESS TRUST**

1. The name of the foreign business trust is \_\_\_\_\_.
2. The name of the state or country of formation is \_\_\_\_\_.
3. The foreign business trust is not transacting business in this Commonwealth and it surrenders its registration to transact business in this Commonwealth.
4. The foreign business trust revokes the authority of its registered agent to accept service of process on its behalf and appoints the Clerk of the Commission as its agent for service of process in any proceeding based on a cause of action arising during the time it was authorized to transact business in Virginia.
5. The mailing address to which the Clerk of the Commission may mail a copy of any process served on him as agent of the foreign business trust is \_\_\_\_\_.
6. The foreign business trust commits to notify the Clerk of the Commission in the future of any change in its mailing address.

Executed in the name of the business trust by:

_____ (signature of authorized person)	_____ (title)
_____ (printed name)	_____ (date)
_____ (business trust's SCC ID no.)	_____ (telephone number (optional))

**SEE INSTRUCTIONS ON THE REVERSE**

## NOTE

Until cancellation has been completed (or the business trust's certificate of authority to transact business is revoked for failure to pay its annual registration fee or maintain a registered office and registered agent), the business trust will remain active on the Commission's records and remain liable for the assessment and payment of annual registration fees, even though the business trust has been terminated in its home jurisdiction, has stopped transacting business in Virginia or has wound up its affairs.

## INSTRUCTIONS

The articles must be in the English language, typewritten or printed in black, legible and reproducible. The document must be presented on uniformly white, opaque paper, free of visible watermarks and background logos.

You can download this form from our website at [www.scc.virginia.gov/division/clk/fee\\_bus.htm](http://www.scc.virginia.gov/division/clk/fee_bus.htm).

Set forth the exact name of the foreign business trust currently on file with the Commission. Include the business trust's designated name for use in Virginia if one was adopted.

The articles must be executed by a person with authority to do so under the laws of the state or other jurisdiction under which the foreign business trust is formed.

**The person signing the articles certifies that all statements and information set forth therein is true, under penalty of law.**

***It is a Class 1 misdemeanor for any person to sign a document he or she knows is false in any material respect with intent that the document be delivered to the Commission for filing.***

**The articles cannot be filed unless the business trust has paid all fees, fines, penalties and interest assessed against it by the Commission. See § 13.1-1255 of the Code of Virginia.**

Submit the original, signed articles to the Clerk of the State Corporation Commission, P.O. Box 1197, Richmond, Virginia 23218-1197, (Street address: 1300 East Main Street, Tyler Building, 1<sup>st</sup> Floor, Richmond, Virginia 23219), along with a check for the filing fee in the amount of **\$25.00**, payable to the State Corporation Commission. **PLEASE DO NOT SEND CASH.** If you have any questions, please call (804) 371-9733 or toll-free in Virginia, 1-866-722-2551.